ROLL NUMBER				

INDIAN SCHOOL MUSCAT

SECOND PERIODIC TEST

INFORMATION TECHNOLOGY

CLASS: XI   **Sub. Code: 802**   Time Allotted: 50mts.

21.11.2023   Max .Marks: 20

GENERAL INSTRUCTIONS:

- Please read the questions carefully.
- Marks allotted are mentioned against each question.
- All questions must be attempted.

1. Define a word processing software? Write any two word processing software.   1

2. Define autofill feature in Open Office Calc. Give two examples.   1

3. Define the following   1
   a. Candidate key   b. Primary Key

4. What is the difference between Slide show view and slide sorter view in Open Office Impress?   1

5. Write the importance of legend in Chart.   1

6. Write any four commands of FILE tab in Open Office Writer.   1

7. _____ statement is used to create a new database in MySQL.   1

8. Write the file extension for the following software.   1
   a. Open Office Calc   b. Open Office Writer

9. What is the difference between slide transition and slide animation? Write one example each.   2

10. What are the different alignment options in Open Office Writer? Explain any two.   2

11. Define the following.   2
    a. Mixed cell addressing   b. Absolute cell addressing

12. Write the SQL commands to answer the queries based on Fabric table   3

FID	FNAME	TYPE	DISCOUNT
F101	Tunic	Woolen	8
F102	Suit	Cotton	15
F103	Shirt	Cotton	12

    a. Write a query for insert the following record ("F104", "Kurta", "Woollen",5)

    b. To delete the record of fabric F102 from table

    c. Write a query to display only those fabric with discount more than 10

13. Answer the following based on the given Open Office Calc   3

	A	B	C	D	E
1		EMPLOYEE TABLE			
2	SL NO	EMPLOYEE NAME	BASIC	HRA	TOTAL
3	1	ARJUN	800	300	
4	2	MITHIL	500	200	
5	3	JOHAN	750	200	
6	4	ASWATHY	600	200	
7	5	KRIPA	450	150	
8		MINIMUM			
9		MAXIMUM			

    a. Write the formula or Function to find the TOTAL salary in cell E3.

    b. Write the Function to find the Minimum BASIC salary in C8.

    c. Write the Function to find the Maximum BASIC salary in C9.

    d. Name the active cell address.

    e. Identify the datatype of cell B3.

    f. Which command is applied for the title of the table "EMPLOYEE TABLE"?

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1. Write the SQL commands to answer the queries based on Furniture table   3

FRID	FRNAME	TYPE	PRICE
FR111	CHAIR	PLASTIC	50
FR112	SOFA	LEATHER	250
FR113	TABLE	WOOD	80

   a. Write a query for update the PRICE of SOFA to 300

   b. To delete the record of furniture FR111 from table

   c. Write a query to display only those furniture with price less than 100

2. Answer the following based on the given Open Office Calc: 3

	A	B	C	D	E
1			EMPLOYEE TABLE		
2	SL NO	EMPLOYEE NAME	BASIC	HRA	TOTAL
3	1	ARJUN	800	300	
4	2	MITHIL	500	200	
5	3	JOHAN	750	200	
6	4	ASWATHY	600	200	
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8		MINIMUM			
9		MAXIMUM			

a. Write the formula or Function to find the TOTAL salary in cell E3.

b. Write the Function to find the Minimum BASIC salary in C8.

c. Write the Function to find the Maximum BASIC salary in C9.

d. Name the active cell address.

e. Identify the datatype of cell B3.

f. Which command is applied for the title of the table "EMPLOYEE TABLE"?

3. What is the difference between toggle case and sentence case when using Change Case? Explain with suitable example.   2

4. Explain the need to use the Slide Master.   2

5. Define the following.   2

    a. Mixed Cell addressing   b. Absolute cell addressing

6. A word processing software has tools that allow creation of _____ documents.   1

a. Text-based

b. Graphics-base

c. Tools-base

d. None of the above

7. _____ feature in Open Office Calc is used to automatically generate data based on a defined series.   1

8. List any four components of the main screen of OpenOffice Writer.   1

9. Write the extension for the following software   1

    a. Open Office Impress   b. Open Office Writer

10. In Open Office Cal, all cell references are by default _____. i.e., they adjust and change when copied.   1

11. Mention any four slide views in Open Office Impress.   1

12. _____ statement is used to open a database in MySQL.   1

13. The _____ clause is used to select specific rows in MySQL.   1

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GENERAL INSTRUCTIONS:

1. Please read the questions carefully.

2. Marks allotted are mentioned against each question.

3. All questions must be attempted.

1. A word processing software has tools that allow creation of _____ documents.   1

    a. Text-based

    b. Graphics-base

    c. Tools-base

    d. None of the above

2. What is the importance of legend in a Chart?   1

3. Write any four commands of EDIT tab in Open Office Writer.   1

4. Write the extension for the following software   1

    a. Open Office Calc   b. Open Office Writer

5. In Open Office Cal, all cell references are by default _____ i.e., they adjust and change   1

    when copied or when using AutoFill.

6. Mention any four slide views in Open Office Impress.   1

7. _____ statement is used to modify the structure of table in MySQL.   1

8. The _____ clause is used to select specific rows in MySQL.   1

9. What is the difference between toggle case and sentence case when using Change Case?   2

    Explain with suitable example.

10. What is the difference between slide transition and slide animation? Write one example each.   2

11. Define the following.   2

    a. Active Cell   b. Absolute cell addressing

12. Write the SQL commands to answer the queries based on Fabric table   3

FID	FNAME	TYPE	DISCOUNT
F101	Tunic	Woolen	8
F102	Suit	Cotton	15
F103	Shirt	Cotton	12

    a. Write a query for insert the following record ("F104", "Kurta", "Woollen",5)

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    c. Write a query to display only those fabric with discount more than 10

13. Answer the following based on the given Open Office Calc   3

	A	B	C	D	E
1		EMPLOYEE	TABLE		
2	SL NO	EMPLOYEE NAME	BASIC	HRA	TOTAL
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    d. Name the active cell address.

    e. Identify the datatype of cell B3.

    f. Which command is applied for the title of the table "EMPLOYEE TABLE"?